



# BURNLEY BOROUGH COUNCIL FULL COUNCIL

COUNCIL CHAMBER, TOWN HALL

Wednesday, 24th January, 2024

## PRESENT

## MEMBERS

His Worshipful The Mayor (Councillor Arif Khan) in the Chair;

Councillors S Hussain (Vice-Chair), A Anwar, L Ashworth, H Baker, G Barton, G Birtwistle, H Bridges, C Briggs, M Brindle, J Broughton, S Chaudhary, S Cunliffe, S Graham, Hall, J Harbour, B Horrocks, A Hosker, M Hurt, M Ishtiaq, M Johnstone, N Kazmi, A Kelly, L Khan, J Launer, A Lewis, G Lishman, M Lishman, J McGowan, A Raja, P Reynolds, C Sollis, M Steel, J Sumner, M Townsend, D Whitaker, A Wight and F Wild

## OFFICERS

Lukman Patel	– Chief Executive
Rob Dobson	– Chief Operating Officer
Howard Hamilton-Smith	– Director of Resources
Catherine Waudby	– Head of Legal and Democratic Services
Amy Johnson	– Finance Manager
Alison McEwan	– Democracy Officer
Chris Gay	– Governance Manager
David Bristow	– Mayor's Officer
Dexter Almond	– Admin Officer

## CONDOLENCES

On behalf of all members and officers, the Mayor extended sincere condolences to Cllrs Ingham and Hussain on their recent bereavements.

## 59 Minutes of the Last Meeting

**RESOLVED** The Minutes of the meeting of the Council held on 6<sup>th</sup> December 2023 were confirmed as a correct record and signed by the Chair.

## **60 Declarations of Interest**

With regard to agenda item 5c – Fees and Charges Tariff 2024/25 –a dispensation was granted to allow all members to participate in and vote on this item in respect of the Garden Waste Collection Charges and Contract Parking Charges. Without such a dispensation business would have been impeded due to the number of members affected.

## **61 Mayor's Communications**

The Mayor informed the meeting that the annual Holocaust memorial service would take place at 12 noon on Sunday 28th January in the Peace Garden, Croft Street, Burnley.

## **62 Public Question Time**

The following member/s of the public addressed the meeting under the right to speak policy:

Debra O'Donnell - Petition in respect of the removal of telegraph broadband poles on the Lower Manor Lane, Healdwood Drive / Close, Lower Mead Drive and Garswood Close estate.

Dale Ferrier – Councillors responsibility to behave in an appropriate manner in meetings.

## **63 Lancashire Combined County Authority**

Consideration was given to a report on the proposed County Combined Authority. It was moved and seconded that;

'Full Council ask the Chief Executive to submit a consultation response supporting the proposal without amendments for the following reasons:

- Supported by businesses
- Need to get on the first step of the journey, work towards greater local engagement
- If we aren't part of it we'll be left further behind.'

On being put to the vote it was duly RESOLVED.

## **64 Revenue Monitoring Report 2023/24 - Quarter 2**

With regard to Minute 59 of the Executive, consideration was given to the forecast outturn position for the year ending March 2024 based upon actual spending and income to 30th September 2023.

RESOLVED, THAT:

1. The latest revised net budget of £16.267m as shown in Table 1 be approved, and
2. The net transfers from earmarked reserves of £5.904m as shown in Appendix 2 be approved.

## **65 Capital Monitoring Report 2023/24 - Quarter 2**

With reference to Minute 60 of the Executive, consideration was given to an update on capital expenditure and the resources position.

RESOLVED, THAT:

1. Net budget changes totalling a decrease of £2,467,058, giving a revised capital budget for 2023/24 totalling £41,657,323, as detailed in Appendix 1 be approved, and
2. The proposed financing of the revised capital budget totalling £41,657,323 as shown in Appendix 2 be approved.

## **66 Fees and Charges Tariff 2024/25**

With reference to Minute 62 of the Executive, consideration was given to the Fees & Charges Tariff 2024/25.

Under CPR 13(g) an amendment was proposed by Cllr Mark Townsend, seconded by Cllr Sue Graham.

Under CPR13 (j) an adjournment of 10 minutes was moved by Cllr M Lishman and seconded by Cllr Anwar to permit members to consider the amendment. On being put to the vote it declared to be CARRIED and was RESOLVED accordingly.

*The meeting adjourned at 19.55 and resumed at 20.20*

On being put to the vote, the amendment was declared to be LOST and it was RESOLVED accordingly.

On the original motion being put to the vote, the original motion was declared to be CARRIED and it was RESOLVED accordingly;

That Full Council approve:

1. The proposed tariff of fees & charges from 1 April 2024 with an increase of 3% as outlined in Appendix 1 attached, with a range of exceptions as outlined in the report.

2. Authorisation to the Director of Resources, in consultation with the relevant Head of Service, to determine any new charges or changes to existing charges relating to the preparation and approval of the 2024/25 revenue budget.
3. Authorisation to Executive Portfolio Members to amend fees & charges periodically in their own area with the agreement of the Director of Resources.
4. Authorisation to the Director of Economy and Development, in consultation with the Executive Member for Resources and Performance Management and the Director of Resources, to adjust fees and charges in relation to the Markets service from time to time to reflect current trading conditions and the overall position of the market.
5. The Council's Commercial Strategy as set out in Appendix 2 of the report.

## **67 Treasury Management Mid-Year Report 2023/24**

With reference to Minute 62 of the Executive, consideration was given to the treasury management activity for the first half of the year of 2023/24 covering the period 1st April to 30th September 2023.

RESOLVED, THAT: The mid-year update on Treasury Management Strategy for 2023/24 be endorsed in compliance with the requirements of the Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management.

## **68 Food Safety Service Delivery Plan 2024/25**

Having regard to Minute 64 of the Executive, consideration was given to the Food Safety Service Delivery Plan and it was RESOLVED that the plan be approved.

## **69 Health & Safety Intervention Plan 2024/25**

Having regard to Minute 65 of the Executive, consideration was given to the Health & Safety Intervention Plan and it was RESOLVED that the plan be approved.

## **70 Constitutional Reporting - Amendment to Outside Body Representation**

Consideration was given to a report setting out constitutional amendments, reporting and appointments to committees.

RESOLVED, THAT:

1. Council note the required change in appointment to Burnley Together Steering Group.
2. As a consequence of 1 above that Cllr Jack Launer be appointed to the Burnley Together Steering Group.

## **71 Constitutional Reporting - General Substitute Scheme**

Consideration was given to the approval of a General Substitute Scheme.

RESOLVED, THAT:

1. The General Substitute Scheme be approved; and
2. That the additions to the Constitution at Appendix 2 be approved.

## **72 Reports from Committee Chairs**

RESOLVED: That the reports of the committee chairs be noted.

## **73 Strategic Plan Progress Reports**

RESOLVED: That the Executive Members' Strategic Plan Progress Reports be noted.

## **74 Questions**

None were received.